

MINUTES
REGULAR MEETINGS
HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS

August 10, 2016 at 9:00 A.M.

BE IT REMEMBERED that the Hidalgo County Board of County Commissioners met in regular session on August 10, 2016, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

Bob Hill, County Manager	Tyler Massey, County Treasurer
Melissa K. De La Garza, County Clerk	Rose Mary Lasher, EMS
Priscilla Maxwell, Dispatch	Jack Lasher, Fire Dept.
Dave Carbine, GIS	Skeater Lassiter, HCDC
Jennifer Medina, Animas Foundation Diamond A	John Hatch, Self
Jose Gardea, US Border Patrol	Buddy Jensen, Self
Hector Maese, US Border Patrol	Dan Otero, CEO HMS
Frank Pena, US Border Patrol	Mary Stoecker, NMDOH/GC Public Health
Edgar Gomez, HCSO	Tisha Green, Managers Office
Maria Sanchez, HCSO	Blaine Tucker, Chief Deputy Treasurer
Judy Keeler, PLAC	Levi Klump, HCCGA
Priscilla Lucero, SWNMCOG	Carmen Acosta, Probate Judge
Jody Hatch, County Assessor	Meira Gault, MidBar Ranch
Clarence Rudiger, Road Dept.	Glenda Greene, City of Lordsburg
Ed & Lindy Kerr, Ranchers	Larry P. Martinez, Resident
Robert Barrera, Self	Luz Marquez, Self
Barbara Hogget, HCGGA	George Botzke, HCGGA
Beth Cox, SWCHI	

CALL TO ORDER: Chairperson Stewart called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

Roll Call: Chairperson Marianne Stewart, Present
Commissioner Richard A. Chaires, Present
Commissioner Darr R. Shannon, Present

APPROVAL OF AGENDA:

County Commissioner Shannon moved to approve the agenda with the removal of items E and item F under Miscellaneous. Commissioner Chaires seconded the motion, motion passed.

APPROVAL OF MINUTES:

Commissioner Chaires move to approve the minutes for:
Regular Meeting, July 13, 2016
Commissioner Shannon seconded the motion, motion passed.

RESOLUTION AND AGGREEMENTS

2015/2016 FOURTH QUARTER REPORT ADJUSTMENT

Tyler Massey, County Treasurer, simply to bring the county in line with one of the audit findings. The reports were never in line. One report was accrual basis and the other was cash basis. This is just to merge the two reports to be consistent with what the auditor was recommending. Now, these reports will be the same. Commissioner Shannon moved to approve the 2015/2016 Fourth Quarter Report adjustment. Commissioner Chaires seconded the motion, motion passed.

2016/2017 FINAL OPERATING BUDGET ADJUSTMENT

Tisha Green stated that this is a report showing the beginning cash balance based on our new amended balance. Commissioner Chaires moved to approve the 2016/2017 Final Operating Budget adjustment as presented. Commissioner Shannon seconded the motion, motion passed.

LIMITED LICENSE AND HOLD HARMLESS AGREEMENT-VIRDEN CEMETERY

County Manager Bob Hill stated this is an agreement requesting to place culverts at the Virden cemetery. A road that leads up to the cemetery is subject to frequent washouts. Commissioner Shannon moved to approve the Limited License and Hold Harmless agreement with the Virden Cemetery. Commissioner Chaires seconded the motion, motion passed.

MISCELLANEOUS

HMS PHARMACY UPDATE AND GENERAL HMS ISSUES-DAN OTERO-DISCUSSION/ACTION

Dan Otero-update on the pharmacy first HMS has to establish a pharmacy in the Silver City Community Health center. Once a permit is obtained, construction will be under way and in 30 days, an inspection will be done. Next, HMS will get the pharmacy license then apply for 340 B Program. The goal is to open by January 2017 in the Silver City facility. The Lordsburg renovations have started for the minor adjustments in the facility. Lordsburg pharmacy will be up and running approximately Jan/Feb 2017.

Commissioner Shannon addressed to Mr. Otero the possibility of increasing or extending the hours of HMS for some type of urgency care service. It would decrease ambulance cost immensely and benefit the county residents without having to go to an emergency room out of town. The funding for the facility and all the agreements were based on an urgency or emergency care for citizens. Mr. Otero said he would explore the issue and communicate with David Whipple to get statistics. Mr. Otero stated he appreciates the partnership with the county.

Commissioner Chaires mentioned the old sheriff's building on Second Street for HMS storage/office space.

PLAC MOTION FOR THE COMMISSION TO PROVIDE SPECIFIC GUIDANCE AND DIRECTION FOR THE PLAC-JUDY KEELER-DISCUSSION/ACTION

Judy Keeler-requested from the Board that the PLAC needs direction on how to proceed with the duties of this committee. PLAC is willing to work on the previous public land ordinance that is currently in place.

Commissioner Stewart this ordinance is utmost important and needs to be undated. She also stated that valuable information is obtained through PLAC but the information needs to be put out to the citizens as well.

Commissioner Shannon made a statement that cattle growers and landowners are present. Commissioner Shannon stated you as cattle growers are not aware of what takes place at these public land advisory board meetings. Shannon states there needs to be communication between the Board and the PLAC.

Commissioner Stewart stated she is willing to meet with the PLAC and go through the ordinance together. Once it's revised, provide a copy to NMACC to look it over. Commissioner Stewart stated that better communication and timely minutes would be beneficial. Judy stated she needs these recommendations in writing.

Commissioner Shannon stated that the by-laws should also be looked over. Commissioner Shannon said If the PLAC met more often some of the issues would be addressed and be more beneficial to the citizens.

Commissioner Chaires announced that the letter to Commissioner Shannon is here and will be put in the minutes.

Meira Gault questions if the PLAC is and existing board. Meira also states to perhaps solicit through the newspaper to see if anyone wants to be a part of the PLAC. She believes this board is important to the citizens and the County. The PLAC are volunteers.

Commissioner Chaires states that as far as he knows the PLAC is not disband so it is still a functional board.

Commissioner Stewart stated the board and Judy will set up a meeting to go through the ordinance and bylaws and have a written guidance of what the Board would like from the PLAC. Judy needs to call the Manager and see when it is feasible to set up a meeting to discuss the ordinance and bylaws. No action taken.

INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN PROPOSAL FOR 2018-2022 PRISCILLA LUCERO-ACTION/DISCUSSION

Pricilla Lucero told the Board if they want to move or change any project for them to feel free to express the changed priorities. The top five should be the capital outlay requests. If it is not, adjustments can be made now. September 1, 2016 is the deadline. Commissioner Chaires moved to approve the following changes on the infrastructure Capital Improvement Plan for FY 2018-2022. To flip Number 17-ADA Improvements increased to \$500,000 to number 11-Park Improvements, and to Flip Number 4-Vehicle purchase with number 1- Hidalgo County Ambulance Station Expansion. Commissioner Shannon seconded the motion with these changes, motion passed.

RESOLUTION 2016-30-ICP 2018-2022

Resolution 2016-30-ICP 2018-2022 capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development with the changes presented. Commissioner Chaires moved to approve Resolution 2016-30-ICP 2018-2022 with the above changes mentioned. Commissioner Shannon seconded the motion, motion passed.

CORONADO NATIONAL FOREST COMMENTS ON PROPOSED VEACH ALLOTMENT ANALYSIS-COMMISSIONER SHANNON-DISCUSSION/ACTION

Commissioner Shannon presented this letter for approval to be sent to the Coronado National Forest to show the County's support regarding the seasonal increase from the current five months to six months. The County also does support the proposal to include increasing the number of permitted livestock from 192 cow/calf pairs to 230 cow/calf pairs. Commissioner Chaires moved to approve the letter of support to the Coronado National Forest with the comments discussed. Commissioner Stewart seconded the motion, motion passed.

HIDALGO COUNTY DETENTION CENTER 2016 ANNUAL INSPECTION REPORT- DISCUSSION/ACTION

County Manager presented a draft letter that stated: The facility is four years old and provides a safe and secure environment for inmates. The overall appearance and inspection of the exterior and the interior of this facility was clean, organized and professional. The kitchen and medical portions of the facility were clean and organized. Two rarely used holding cells in medical are in need of plumbing repairs. The medical area is also in need of a laptop upgrade in order to better facilitate the telemedicine. General maintenance items were addressed and the need for a preventive maintenance schedule was discussed. Staffing levels include one administrator, one supervisor, one administrative clerk, eighteen detention officers. At the time of the inspection, there were a total of eighty-five inmates in the one hundred forty-eight-bed facility. Eighty-five inmates consisted of the following classification: seventeen were local

county and state prisoners and sixty-eight were USMS/BP holds. Eighty-four were adult male inmates and one was an adult female hold waiting to be transferred to Grant County. Commissioner Shannon moved to approve the draft letter to the District Court Judge Robinson. Commissioner Chaires seconded the motion, motion passed.

NMDOH WRAPAROUND MODEL FOR INMATE SUPPORT PROGRAM-MARY STOECKER-DISCUSSION/ACTION

Mary Stoecker, informed the Board of the Southwest Region inmate Support Program. The purpose is that through the provision of behavioral health services, via the Inmate Support Program using the Wraparound Model of care, local inmates at the Luna Hidalgo and Grant County Detention Centers will see improvements in behavioral health status and increased probability of successful community reintegration upon release. Commissioner Shannon suggested that the City of Lordsburg could possibly help fund this program. Commissioner Chaires suggested that the Hidalgo DWI possibly funding this program as the other inmate program. The Board advised that this program was not budgeted for and cannot be considered this fiscal year, unless funding came from elsewhere.

APPOINTMENT OF PROTEST BOARD MEMBERS-COUNTY ASSESSOR-DISCUSSION/ACTION

Jody Hatch, County Assessor, stated that per stature each county is to have two members and two alternates. Stan Jones and Marilyn Selleck are willing to be the two board members. Ed Kerr and Bill Walter are willing to be the alternates in the event that the members cannot be present for the protest. This appointment is for a two-year period. Commissioner Chaires moved to approve the two members and two alternates as protest board members. Commissioner Shannon seconded the motion, motion passed.

REQUEST FOR COUNTY ASSESSOR OFFICE CLOSURE FOR TRAINING-COUNTY ASSESSOR-DISCUSSION/ACTION

Jody Hatch, County Assessor the Sidwell Company will be here September 13-14 and it is beneficial to close due to interruptions. Commissioner Shannon moved to approve the assessor's office closure for the dates mentioned. Commissioner Chaires seconded the motion, motion passed.

BID AWARD-EMS AMBULANCE-DISCUSSION/ACTION

County Manager stated that David Whipple is not present but he sent the information and it has been reviewed with Priscilla Lucero with COG who is the fiscal agent for the County. The Bid recommendation is that the County purchase the truck from the Phoenix Group for \$132,479. Commissioner Chaires moved to approve the bid for the Phoenix Group for \$132,479. Commissioner Shannon seconded the motion, motion passed. Priscilla Lucero stated that to be sure the manager does the notice of obligation first before the order is put in.

ROUND TABLE

Meira Gault questioned the comments letter to the Coronado forest in support of the increase. Commissioner Shannon stated this letter was done on her own and it does not represent anything to do with PLAC.

EXECUTIVE SESSION-TO DISCUSS LIMITED PERSONNEL MATTERS AS AUTHORIZED PURSUANT TO NMSA 1978 SECTION 10-15-1(H) (7) Hidalgo County

Commissioner Shannon moved to go into executive session. Commissioner Chaires seconded the motion passed.

MOVED, SECONDED, AND CARRIED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AT 10:23 A.M.

Roll Call Vote: Chairperson Stewart: Aye
Commissioner Chaires: Aye
Commissioner Shannon: Aye

RECONVENE

Commissioner Shannon moved to return to open session at 11:11 A.M. and affirmatively stated that only those matters of which the meeting was closed were discussed in executive session. Commissioner Chaires seconded the motion.

Roll Call Vote: Chairperson Stewart: Aye
Commissioner Chaires: Aye
Commissioner Shannon: Aye

ACTION TAKEN-ALL PROCUREMENT GUIDELINES WILL BE STRICTLY FOLLOWED-INCLUDING THE PROCUREMENT CARD. GUIDELINES NEED TO BE SENT TO ALL DEPARTMENT HEADS. THE PROCUREMENT GUIDELINES FOR THE DETENTION CENTER WILL BE SET BY THE COUNTY MANAGER.

CERTIFICATION OF PAYROLL Commissioner Chaires moved to approve the Certification of Payroll. Commissioner Shannon seconded the motion, motion passed.

CERTIFICATION OF ACCOUNTS PAYABLE

The Board discussed the possibility of paying the County bills once a month. Prior approval by the Board should be given before any County checks are printed. Commissioner Shannon made the motion to approve Accounts Payable. Commissioner Shannon seconded the motion, motion passed.

ADJOURNMENT:

There being no further business before the Board, Commissioner Chaires moved to adjourn. Commissioner Shannon seconded the motion, motion passed. The meeting adjourned at 11:21 A.M.

ATTEST:

HIDALGO COUNTY BOARD
OF COUNTY COMMISSIONERS

Melissa K. De La Garza, County Clerk

Marianne Stewart, Chairperson

APPROVED:

Richard A. Chaires, Member

Darr R. Shannon, Member