

**MINUTES
SPECIAL MEETING
HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS**

November 26, 2014 at 3:00 P.M.

BE IT REMEMBERED that the Hidalgo County Board of County Commissioners met in special session on November 26, 2014 at the hour of 3:00 P.M. at the Hidalgo County Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff, elected officials, and public were present:

Tisha Green, County Managers Office
Estrella Gonzalez, Deputy Clerk
Priscilla Maxwell, Dispatch Supervisor

Tyler Massey, County Treasurer
Dolly Ward, HCDC Supervisor

CALL TO ORDER: Chairman Kerr called the meeting to order at 3:00 P.M. and led the Pledge of Allegiance.

Roll Call: Chairman Eddy H. Kerr, Absent
Commissioner Richard A. Chaires, Present
Commissioner Darr R. Shannon, Present

APPROVAL OF AGENDA:

Commissioner Chaires moves to approve the agenda with the exception of the removal of Executive Session under Miscellaneous III A and B. Commissioner Shannon seconded the motion to approve the agenda with the exception of A and B and to have both deleted, motion passes.

CONTRACT, TRAVEL, BUDGET INCREASE

DETENTION INMATE MEDICAL SERVICES CONTRACT- HCP SYSTEMS:

Ms. Ward is asking for an emergency medical contract with HCP. She would like to have it approved now before the ICE inmates arrive. Commissioner Shannon states a few questions about the monthly interim costs, one time initial set-up and implementation costs, telemedicine equipment requirements, and the pharmacy facility licensing. Ms. Ward states that she has all the equipment for Telemedicine except a television. Both Commissioners agree for Dolly to take one of the flat screen TV's from the manager's office. Ms. Ward also states that she needs the Polycom Software Medical Unit that costs \$110.00 Dolly mentions that she needs all the licensing for the Pharmacy Facility. Commissioner Shannon stated that this contract will not be signed at this time. Commissioner Chaires asks Ms. Ward if there is any possible way if there can be a Pharmacy for the local citizens. Ms. Ward cannot answer Commissioner Chaires at this time due to uncertainty. Commissioner Chaires makes a motion to approve the Detention Inmate Medical Services Contract. Commissioner Shannon seconds the motion; she states that this is just an approval of the agreement not the actual signing of this contract, motion passes.

PERMISSION FOR OUT OF STATE TRAVEL, RESOLUTION 2014-42 BUDGET INCREASE - TREASURER:

Tyler Massey states that the Treasurer's office is seeking permission to travel out of state to the state of Utah for the Caselle Headquarters. This goes along with the next topic of Resolution 2014-42 and he wants to take Tisha Green. Tyler Massey is seeking approval for one office because she will be right with him. The amount for this trip will be \$2,500.00 includes the car rental and hotel. Tyler Massey states that the training will Thursday- Saturday. The cost of the training is \$2,030.00 the total cost is \$4,530.00. Manager Bob Hill asks if there is another alternative for the training. Tyler states that if they come onsite the price will double from \$145 a day to thousands of dollars. Commissioner Chaires states that they are thinking of hiring a finance person, Commissioner Shannon is opposed to hiring a finance person. Tisha states that she has had this discussion before with Tyler Massey, Tisha Green personally feels that it is unnecessary because she thinks that with a little work of herself and co-workers as well as phone support with Caselle that they can have done what needs to be done. Tisha Green provides a report that shows the overall total and that entering the beginning balance needs to be done. Tisha Green states that Caselle will do that for them if it has sent to them then they will import the information to the system. Tyler states that the finances have not been good since they started with Triadic, this is their opportunity to look at the system and do everything right. Tyler states that since they are six months behind going to Utah for two days will benefit them. The purpose of this is to allow Caselle to help them establish a system that works for everyone. Commissioners and Treasurer discuss why Tyler Massey should not go to Utah and why he should have Caselle come to them or communicate over the telephone. Manager Bob Hill asks Tyler Massey what does he hope to accomplish when he is finished with training for his office. Tyler states that they will establish a reporting system between all of the accounts, to enable all the bank accounts to be set up and tied to everything they will be remodeling all of the aspects of Caselle to what is permitted by law. Tyler Massey states that not only has the Treasurer's office gone to training neither has the Manager's office, and he wants the opportunities to sit down with Caselle and discuss the system. Commissioner Chaires states that they should bring Caselle to Hidalgo County even though it is going to cost more money. Commissioner Shannon states that a teleconference with the Treasurer Tyler Massey, Manager Bob Hill, and Caselle is a good idea so that there is understanding for this system. Commissioners want this teleconference done at the beginning of December. Commissioner Chaires states that there will be no action taken till the beginning of December. Commissioner Shannon will table both permission for out of state travel and Resolution 2014-42. **TABLED**

MISCELLANEOUS

ROUND TABLE DISCUSSION

The first auction for personal property will occur on December 5, 2014 at 10:00 AM. Two mobile homes will be auctioned off in this district.

ADJOURNMENT

There being no further business before the Board, Commissioner Chaires moved to adjourn. Commissioner Shannon seconded the motion, motion passed. The meeting adjourned at 4:17 P.M.

ATTEST:

HIDALGO COUNTY BOARD
OF COUNTY COMMISSIONERS

Melissa De La Garza, County Clerk

Eddy H. Kerr, Chairman

APPROVED:

Richard A. Chaires, Member

Darr R. Shannon, Member