

HIDALGO COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
REGULAR MEETING MINUTES
February 19th, 2014

BE IT REMEMBERED that the Local Emergency Planning Committee met in regular session on February 19th, 2014 at the hour of 11:00 a.m., at the Board of County Commission Chambers at 305 Pyramid Street, Lordsburg, New Mexico, for the purpose of business matters to come properly before the Board.

BOARD MEMEBERS:

Chair David Whipple, Present
Alt. Vice Chair Virgil Armstrong, Present
Secretary Priscilla Maxwell, Present

BOARD MEMBERS ABSENT:

Vice Chair Greg Kerr, Absent

OTHERS PRESENT:

John Salazar, County Manager
Rodney Plowman, Captain HCSO
Bob Bezanson, NMT
Barbara Kuhns, NMT

Ramon Escobar, Chief Rodeo Fire Dept.
Kelly White, MTPD
David Urban, NMT
Robert Barrera, MTPD

CALL TO ORDER:

Chair Whipple called the meeting to order.

APPROVAL OF MINUTES AND AGENDA:

Chair Whipple advised board needs to approve the Agenda for 02-19-14. Virgil Armstrong made motion to approve the agenda for 02-19-14. Priscilla Maxwell seconded the motion. Chair Whipple advised motion carried agenda approved for 02-19-14. Chair Whipple advised board needs to approve the Minutes for 01-22-14. Virgil Armstrong made motion to approve minutes for 01-22-14. Priscilla Maxwell seconded the motion. Chair Whipple advised motion carried minutes approved for 01-22-14.

GUESTS:

Chair Whipple advised no guest speakers.

OLD BUSINESS:

Chair Whipple advised old business will start off with State Homeland Security Grant Program (SHSGP) update. Chair Whipple advised John Salazar is not present will move on to the Mitigation Plan Update. Barbara advised NM State Department of Home Land Security and Emergency Management will fund counties to create a mitigation plan this involves hiring a contractor and someone within the county being the point of contact to gather information and gather input by holding community meetings of course the state wants each state to have an approved plan and be successful with it. Barbara is hoping by the end of next week to submit application. Also a county can not get mitigation money until they have this approved plan so this is a real critical step. Barbara requested a copy of our mitigation plan. John Salazar advised has everything in the file however the only step that was not completed was the county commissioners did not give final approval for 2006. Barbara advised the state has a record of this plan and were able to give her a date when it was filed with them and a date when it expired. Barbara advised they are good for three to five years. Chair Whipple wanted to ascertain if the grant that we would apply for would be to update this mitigation plan. Barbara advised yes. According to the steps that FEMA wants us to take and that's why they hire contractor is to make sure you go through the steps. Chair Whipple advised as far as fire wide community we do not have one. Also stated that neither the county nor the city have adopted the NFPA. Chair Whipple advised next on agenda was the Emergency Operation Plan & Resource Handbook Update. Chair Whipple advised has discussed this with Barbara and this needs to be on our to do list as well. Barbara advised to send her the electronic copy. Chair Whipple advised next item is Action Plans for Events in Hidalgo County. Chair Whipple advised only has one action plan on file for the Discovery Hidalgo. Chair Whipple wanted to ascertain if the Emergency Manager is in charge of the action plan. Bob advised they can certainly coordinate it they don't want to write it for us. The input needs to come from the first responders. Chair Whipple advised the best way to handle this would be that each department to create their own action plan and there be one plan of action for each event. Bob recommended that 45 days prior to the event. Chair Whipple wanted to ascertain once the plan is in place who are they sent to. John Salazar advised to send to the state EOC. Bob advised when we coordinate the meeting he would willing to come down to the meeting. Chair Whipple request to add to next agenda to form a committee. John Salazar also added that we need someone who is heavily involved with the city as we have been focusing on county events need to look at the events that are held in the city as well.

Chair Whipple advised Carolyn Ross was not able to attend meeting reference to shelter agreements update. A representative was present on her behalf. Chair Whipple advised we had started the process however it somehow got put on the back burner however we need to finalize something on this. Chair Whipple advised we did receive from Carolyn the documents. Chair Whipple advised we need to contact the Village of Virden for this and also for the mitigation plan. Priscilla advised emails have been sent out to Archie Payne. Chair Whipple advised for the Rodeo area he was looking into the Rodeo Community Center. Ramon Escobar will inform Chair Whipple when the Rodeo committee will have next meeting. Chair Whipple advised we will form a list of potential locations and then get with Red Cross. John Salazar had question pertaining to who will man these locations if the city and county provide the locations. John Salazar further asked who will provide the security as the local police will be tied up patrolling interstates and highways we are very limited with resources. The representative advised they do teach people how to man the locations and how to handle different type of situations. John Salazar advised we can also use the ranch radios to have at each location. Bob advised this is a topic that we certainly need to further have discussion on. Virgil added that this topic can be included in the discussion of the action plans for the events within the communities. The Red Cross Representative further added that if we know of anyone interested in getting training to refer them over to her.

Chair Whipple advised the resource trailer is still located at the Sheriff's Office. Carolyn has conducted inventory on the trailer. Chair Whipple advised that the trailer will be moved to the Ambulance Station. Chair Whipple all his personnel have authorization to pick up trailer if needed in emergency. Also John Allen with NMDOT informed Chair Whipple that his personnel can also pick up trailer for emergencies as well and place where we need it. Chair Whipple advised the resource trailer is ready whenever we need it.

Chair Whipple advised the computers and radios for the mobile command center are in. The mast quote was somewhat higher then expected. Bob advised that the majority of the time the mast is used for cameras. Chair Whipple will further consider this. John Salazar inquired what funding source would this item be purchased from. Chair Whipple advised the fire fund, which this fund was also used to purchase the mobile command center. Chair Whipple asked about the status of the truck to pull the mobile command center. Bob advised that it is currently being processed through the state right now as well as the refrigerator for the senior citizens center and expects it to be approved very soon with no problem. The truck is stored in Playas and is available whenever we need it. Chair Whipple moved on to the Gillespie Repeater easement. John Salazar advised was able to locate an easement due to access being denied to the Gillespie Site. John Salazar advised we can go to the site and no prior request is required should there be a lock on the gate the lock will be cut. Bob asked if everyone involved with this is aware of this easement. John Salazar will email Bob a copy of this easement and also will send out letter to other parties involved as well.

Chair Whipple asked John Salazar to update the group on the SHSGP. John advised the Grant will be closed out as we have ordered and received all the equipment. John further added that we almost lost this, however we were able to catch up on it and we were able to purchase the equipment. John Salazar did mention that we lost out on the back up generator and this was something that was of high priority for us. Bob advised if we have the tech specs on the generator he maybe able to work on this for us. Priscilla advised will email the latest quote received for the generator for look out mountain.

NEW BUSINESS:

Chair Whipple moved on to election of new board members and advised this should have been done at last monthly meeting. Chair Whipple advised any nominations for Chair. Nominations for Chair were David Whipple with no other nominations. Chair Whipple accepted nomination of Chair. Chair Whipple advised any nominations for Vice Chair. Nominations for Vice Chair were Rodney Plowman with no other nominations. Rodney Plowman accepted nomination of Vice Chair. Chair Whipple advised any nominations for Alternate Vice-Chair. Nominations for Alternate Vice-Chair were Virgil Armstrong with no other nominations. Virgil Armstrong accepted nomination of Alternate Vice-Chair. Chair Whipple advised any nominations for Secretary. Nominations for Secretary were Priscilla Maxwell with no other nominations. Priscilla Maxwell accepted the nomination of Secretary.

MISCELLANEOUS:

Chair Whipple advised next meeting will be Wednesday, March 19th, 2014 at 11:00 am. Chair Whipple moved to round table discussion. John Salazar advised last year there was discussion on dispatch having the capability of view the school cameras in the event of a incident, John was asking what is the current status on that. Priscilla advised at the time the school did not have updated cameras in order for dispatch to view them via internet from the dispatch center. The current Principal Mr. Houk stated that when the new school building is built they will have a new camera system. Priscilla also added that the dispatch center had to remove all cameras due to old wiring and will be in the process of installing a new camera system as well. Principal Houk advised he will have the school IT person, Ryan Channey get in contact with Priscilla to further discuss this possibility. Bob will be offering the tactical training again and David Urban will lead this training. Bob advised spent the day in Animas at the High School and informed the group that they failed the state inspection pertaining to the Chemistry Lab. Bob advised brought down a team to work on this issue and should have this taken care of within 5 to 10 days or so. Bob also offered this assistance to the Lordsburg High School as well. David Urban advised it was the school insurance company that went down to conduct the inspection. Bob added that he will submit a copy of the final report for our review as well. Bob would also like to offer the tactical ems training as well.

AJOURNMENT:

There being no further business before the Board, Chair Whipple moved to adjourn meeting. Virgil Armstrong made motion to adjourn meeting. Priscilla Maxwell seconded the motion. Motion carried unanimously. The meeting adjourned.

_____	_____
Chair	Date

_____	_____
Vice Chair	Date

_____	_____
Alternate Chair	Date

_____	_____
Secretary	Date