

**MINUTES**  
**REGULAR MEETING**  
**HIDALGO COUNTY BOARD OF COUNTY COMMISSIONERS**

**April 10, 2013 at 9:00 A. M.**

**BE IT REMEMBERED** that the Hidalgo County Board of County Commissioners met in regular session on April 10, 2013, at the hour of 9:00 A.M. at the Hidalgo County Chambers at 300 Shakespeare Street, Lordsburg, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following elected officials, staff, and public were present:

John Salazar, County Manager	Tisha Green, Assistant County
Melissa De La Garza, County Clerk	Tyler Massey, County Treasurer
Jodi Hatch, County Assessor	Saturnino Madero, County Sheriff
Priscilla Maxwell, Dispatch Supervisor	Rodney Plowman, Undersheriff
Richard Gomez, Detention Supervisor	Clarence Rudiger, Road Dept.
Jennifer Medina, Diamond A Ranch	Marlene Siepel, Hidalgo Library

**CALL TO ORDER:** Chairperson Shannon called the meeting to order at 9:00 A.M. and led the Pledge of Allegiance.

**Roll Call:** Chairperson Darr R. Shannon, Present  
Commissioner Richard A. Chaires, Present  
Commissioner Eddy H. Kerr, Present

**APPROVAL OF AGENDA:**

Commissioner Chaires moved to approve the agenda and minutes for Regular Meeting March 13, 2013. Commissioner Kerr seconded the motion, motion passed.

**GUESTS:**

Board Member Approval-DWI Program

County Manager Salazar stated that Lindy Kerr is requesting approval for the new Juvenile Probation Officer Louis Marrufo to be on the DWI Board. Commissioner Chaires moved to approve the Louis Marrufo as the new board member, Chairperson Shannon seconded the motion, motion passed. Commissioner Kerr abstained.

**CONTRACTS**

**IPA RECOMMENDATION FOR FY13 AUDIT**

Tisha Green, Assistant County Manager recommended White Samaniego & Campbell Associates to conduct the FY2013 Audit for \$13,550.25. Commissioner Kerr moved to approved White Samaniego & Campbell as the auditors for FY2013. Commissioner Chaires seconded the motion, motion passed.

## **LIMITED LICENSE & HOLD HARMLESS AGREEMENT-VALLEY TELEPHONE**

Request from Valley Telephone Coop for right-of-way to install a SEBP 6 X 22 COPPER CABLE on the granted location along C091 for the use of the telephone line. Commissioner Kerr moved to approve the Limited License & Hold Harmless Agreement request. Commissioner Chaires seconded the motion, motion passed.

## **MISCELLANEOUS**

### **AMBULANCE WRITE OFFS:**

Rosemary Lasher requested the Board to write-off twenty years of outstanding balances of deceased. Commissioner Kerr moved to approve \$143,907.44 in total write-offs. Commissioner Chaires seconded the motion, motion passed.

### **ANIMAS YOUTH LEAGUE REQUEST:**

Kasey Rudiger, Animas Youth League Representative requested a donation for the Animas Youth Basketball to assist with the cost of registration fees. Tisha Green suggested that the Animas Youth League to participate in the pride clean up which gives them \$200 to participate. No action taken.

### **ANIMAS COMMUNITY CENTER REQUEST:**

County Manager Salazar stated this is a request to finish up the Animas Community Center. \$1,764.74 is needed to pay Elbrock Water Systems and an additional \$78.35 for materials that were purchased. Commissioner Chaires moved to approve the total amount of \$1,843.09. Commissioner Kerr seconded the motion, motion passed.

### **B-002 REQUEST FOR VIEWERS-BAJA FARM:**

County Manager Salazar stated this is a request to designate three viewers to help with the determination of B-002 road closure. This road goes directly through the property of Baja Farms. Commissioner Chaires moved to approve the request to identify viewers for B-002 road closure. Commissioner Kerr seconded the motion, motion passed.

### **TRIADIC SOLE SOURCE SOFTWARE REQUEST-MANAGER'S OFFICE:**

This is a request for Triadic to be the manager's office software service provider. Triadic provided the County with five options. The Board decided to go with Option 5 Multi-Package Manager, Treasurer, & Clerk for \$58,500 with an \$875 Maintenance fee. Commissioner Chaires moved to approve Triadic's Option 5 for the three offices for \$58,500. Commissioner Kerr seconded the motion, motion passed.

### **PERMISSION TO REQUEST BIDS FOR CLASSIFICATION AND COMPENSATION STUDY:**

County Manager requested to put out bids for the workforce classification study to include job personnel, including the salaries of the elected officials. The manager can recommend personnel to sit on the committee to review packages received. Commissioner Kerr moved to approve the RFB classification and compensation study. Commissioner Chaires seconded the motion, motion passed.

### **PERMISSION TO REQUEST BIDS FOR RODEO FIRE DEPARTMENT BUILDING:**

Request for the new Rodeo fire department to be situated south of the existing one. Engineers have prepared advertisement and they are requesting approval to put it out for bid. Commissioner Chaires moved to approve RFB for Rodeo Fire Department building. Commissioner Kerr seconded the motion, motion passed.

## **EXECUTIVE SESSION**

Commissioner Chaires moved to enter EXECUTIVE SESSION-TO DISCUSS LIMITED PERSONNEL MATTERS AS AUTHORIZED PURSUANT TO NMSA 1978 SECTION 10-15-1(H) (2)-Manager's Office, Sheriff's Office, Detention and Dispatch. Commissioner Kerr seconded the motion.

**Roll Call Vote:**                   **Chairperson Shannon-Aye**  
   **Commissioner Chaires-Aye**  
   **Commissioner Kerr-Aye**

**Moved, Seconded, and carried unanimously to go into Executive Session at 9:43 A.M.**

## **Reconvene**

Commissioner Chair moved to return to open session and affirmatively stated that only those matters for which the meeting was closed were discussed in executive session. Commissioner Kerr seconded the motion.

**Roll Call Vote:**                   **Chairperson Shannon-Aye**  
   **Commissioner Chaires-Aye**  
   **Commissioner Kerr-Aye**

**Moved, seconded, and carried unanimously to reconvene at 12:10 A.M.**

## **Manager's Office-No action taken**

### **Sheriff's Office-**

Commissioner Chaires moved to approve the process of hiring a Sergeant in house at a \$1.75/hr. increase with the savings of not having an ACO officer. Commissioner Kerr seconded the motion, motion passed.

## **Detention/Dispatch-No action taken**

## **DISPATCH UPDATE:**

Priscilla Maxwell, dispatch supervisor discussed the progress of the dispatch center. Doorframes are being installed this week. Tape and texture is next week. The following week will be flooring and bathroom fixtures. A mobile command center will be parked between the courthouse and dispatch so dispatch services can relocate so the dispatch part of the building can be accessible for construction. Furniture and radio portions will follow shortly. Tours are on Fridays at 10:00 A.M.

## **HIDALGO DETENTION-COMMISSIONER SHANNON:**

Arizona is not able to bring inmates to the facility. Due to the indefinite funding of PILT and GRT income and all other financial concerns, the decision to terminate food and medical contracts is necessary at this time. Commissioner Chaires moved to approve proper notices by the manager to opt out of these services. Commissioner Kerr seconded the motion, motion passed. Commissioner Shannon requested the Manager to research the GRT and Correction monies to designate how this money can be utilized.

## **BUDGET DISCUSSION AND DIRECTION:**

Marlene Siepel requested a \$2,000 line item for technical maintenance toward the public computers.

Farm & Range request their annual \$29,000 for rodent control.

New Mexico State University Extension Service is requesting \$2,200 increase to \$37,936. Chairperson Shannon requested an itemized request for monies expended.

Tisha Green explained that employee insurances will go up 15% with a higher deductible. The County will no longer match the disability ratio so now the employee will pay full cost.

Commissioner Kerr moved to **recess** at 12:36 P.M. and **reconvene** at 4:00 P.M. Commissioner Chaires seconded the motion, motion passed.

## **Reconvene**

**The following departments presented spreadsheets with projected budgets for the Board to review:**

**Ambulance  
Road Department  
Treasurer  
Clerks  
Dispatch  
Detention  
Sheriff's office**

Chairperson Shannon stated the Board would determine the presented budgets. Any cuts in these departments is appreciated and as far as personnel cuts the Treasurer's Office and Clerk's Office should remain flat with those past positions.

Chairperson Shannon stated she wanted to decline the position as BYA fiscal agent.

## **ROUND TABLE DISCUSSION**

NMDOT- allotted monies for the abandonment of the old hospital.

Millings and sound projection for the fairgrounds were discussed.

Old Border Patrol Building exchange was discussed.

## **INDIGENT CLAIMS:**

Commissioner Chaires moved to approve the Indigent claims for \$14, 624.47. Commissioner Kerr seconded the motion, motion passed.

**PAYROLL AND PAY BILLS**

Commissioner Kerr moved to approve payroll and pay bills. Commissioner Chaires seconded the motion, motion passed.

**ADJOURNMENT**

There being no further business before the Board, Commissioner Chaires moved to adjourn. Commissioner Kerr seconded the motion. Motion passed. The meeting adjourned at 5:34 P.M.

ATTEST:

HIDALGO COUNTY BOARD  
OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Melissa De La Garza, County Clerk

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Darr R. Shannon, Chairperson

APPROVED:

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Richard A. Chaires, Member

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Eddy H. Kerr, Member